

# PATHWAYS CHARTER SCHOOL BOARD OF DIRECTORS MEETING

September 10, 2009 – Call to Order: 6:30 PM

Coffee Learning Center  
620 Hoen Ave.  
Santa Rosa Ca. 95405

Pathways Charter School Board of Directors' meetings are open to the public, except for certain subjects that are addressed in closed executive session in accordance with the Brown Act. If any member of the public wishes to attend and requires special accommodations due to conditions outlined in the Americans with Disabilities Act, please contact the School Director at least 2 working days prior to the meeting.

**1.0 Call to Order – 6:47**

**2.0 Roll Call: Eva Pintor, President; Allison Greene, Alex Banuelos**

**3.0 Approval of the Agenda**

**4.0 Comments from the Audience**

Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 20 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

**5.0 Closed Executive Session**

5.1 Pending Litigation

5.2 Personnel

**6.0. Reconvene Open Session: 7:15**

Pathways Charter School -- 607 Bobelaine Drive -- Santa Rosa – California -- 95405 --  
707-573-6117

## 7.0 Comments from the Audience

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A comment from the audience was directed to Joel Lutes. It is requested that he considers remaining on the Board for one more month to allow time for Board recruitment.

## 8.0 Reports and Correspondence

8.1 Director's Report – see attached.

A change to the enrollment numbers: there has been an increase to a population of 510 just recently.

An edited version of the ESLRs will be finalized at the end of this month. This will be reported back to the Board at the October meeting. Recommendations and questions can be held regarding this next month.

Kit Mayberry is acting as our Science Advisor this year.

8.2 Administrative Team Reports

Sonoma: see attached. Mass changes in enrollments. A very large turnout for the class registrations. Add'l classes have been added and most students were able to get the classes they wanted. Many volunteers stepping forward. Parent Advisory groups have occurred throughout the years for specific reasons.

Solano: see attached. Constant fluctuations in enrollment. Class enrollments have been quite a bit less than in the past. This is most likely due to the various class locations. New student interviews are showing great interest. Parents are offering their homes for classes to happen in. There were about seven sign ups for the parent group in this region. The AC is planning on holding a PAC meeting once/month to discuss field trips and fund raising.

Lake: see attached. Robert reviewed and discussed enrollment, Science materials

Special Services: see attached. The Steering Committee has discussed how the CAHSEE is affecting our Special Ed. Kids. There will be a self review happening within the SCOE District.

Program Coordinator: see attached. Social Studies Dept. Chair reported about the Advisory Hours for the English and the Social Studies.

Budget Manager: see attached Budget update. The Board appreciated the Budget manager's efforts and the new Accounting assistant's as well to lower costs and find ways to save money.

8.3 Board Member Reports:

Staff Rep: Appreciates the opportunity to attend the CSDC conference.

## 9.0 Discussion/Action items

*Some items may require Action from the Board and are noted as such.*

9.1 Approval of minutes from August 12, 2009 (Action)

APPROVED: AB/AG; VOTE: 3-0

9.2 Filling fall-term Board member positions (Discussion)

The Director and staff have been talking with parents about the possibility of serving on the Board. WE are still actively looking for Board members to fill the current vacant seat and the upcoming vacancy.

RECOMMENDATION: to revise the timeline for the Board application process. Anyone interested in filling the interim position for the October meeting should send a letter of interest should send a letter to the Board President by September 25.

It's possible to have a student liaison to the Board of Directors. Interested students should be present at a few meetings prior to requesting the liaison status.

9.3 Annual Goals (Discussion): see attached.

STAR Results will be delivered at the October Board Meeting. Annual Goals to be reviewed in May. Action plan will be refined throughout the year. The Annual Organizational meeting will be reviewed at the November meeting.

9.4 Approval of Unaudited Actuals for 2008-09 (Action)

APPROVED BY: AG/AB; VOTE: 3-0

9.5 Charter Renewal Update (Discussion) see the Renewal Petition Review attachment titled "Pathways Charter Renewal Matrix".

We have much of the information requested in this report. We are in the process of assimilating this into one final report to go before the Harmony Board. This document continues to be a work in progress. It is our desire to meet the Harmony School Board's requests and to prove in good faith that we are operating a viable program. The work involved in this report has taken a bit longer than expected. The Director would like to have the document ready for our Board's approval at the October 1 Board Meeting. Once approved by the PCS Board, then it can go to the Harmony Board at their October meeting.

Discussion about having a special meeting took place. This would still not provide enough time to gather all appropriate documentation to meet the requests of the Harmony District. The Director has requested an extension on the timeline for the Charter renewal. This is feasible being that the Charter is due by the end of December. The Director is confident and is moving ahead with the Charter plan as requested by the Harmony District.

9.6 Graduation Units Policy (Action)

In regards to the Technology Requirement as discussed at the September meeting.

APPROVAL BY: AB/AG; VOTE: 3-0

9.7 Upcoming CSDC training (Discussion)

Charter Schools Development Center is hosting a two day inservice on October 5 and October 6. We will be discussing this further at the October 1 meeting.

Reservations have been made for nine spaces. It is confirmed that the Board President and the Staff Rep will attend. We have 11 people between the Board and the Administrative Team. We have made nine reservations. The Director has requested that everyone RSVP by September 25.

October 5: 8:00 – 5:00

October 6: 8:30

Breakfast and lunch is included both days.

**10.0 Consent items**

*Consent items are routine, non-controversial agenda items that will be approved or rejected as whole, without extensive discussion or debate.*

10.1 Budget transfers

No budget transfers this month.

10.2 New vendor course instructors (VCIs). Interest generated by students and then brought to the Area Coordinators. The AC then discusses what the requirements are for Vendor Application process. We then advertise through our website once they've been security cleared and processed.

There are three potential vendors:

*Nature Awareness, Roxanne Urry*

*Kate Magill of Cinnabar Theater for acting and Theater studies*

*Patricia Jekel for Piano lessons in Middletown*

APPROVAL BY: EP/AB; VOTE: 3-0

**11.0 Adjournment: 8:43**