

# PATHWAYS CHARTER SCHOOL BOARD OF DIRECTORS MEETING

December 9, 2009 – Call to Order: 6:30 PM

Novato Unified School District- District Office (new location)  
1015 7th St.  
Novato Ca. 94945

**Pathways Charter School Board of Directors' meetings are open to the public, except for certain subjects that are addressed in closed executive session in accordance with the Brown Act. If any member of the public wishes to attend and requires special accommodations due to conditions outlined in the Americans with Disabilities Act, please contact the School Director at least 2 working days prior to the meeting.**

**1.0 Call to Order: 6:53**

**2.0 Roll Call: Eva Pintor, Alex Banuelos, Allison Greene**

**3.0 Approval of the Agenda  
AB/AG; VOTE: 3-0**

**4.0 Comments from the Audience**

Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 20 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

Thanks to the Marin Staff for organizing the space for tonight's meeting.

**5.0 Interview and Appointment of new At-Large Board Member- Charlotte Asher, candidate.**

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**Do you have time to fulfill this role? Yes.**

**What do you want for Pathways?**

**Solvency! In moving forward.**

**Please elaborate on your background.**

***Sp. Ed teacher at a Juv. Hall; works with sp ed kids; several Master's Degrees; ordained minister; behavior interventionist; learning disabled (ADD).***

**What do you understand about the Pathways program?**

**Several campuses all around; alt. ed; home school;**

**How did you hear about the Board position?**

**A friend of the Director of the school.**

**Vote to appoint Charlotte Asher as the next Board Member to the Pathways Charter School Board.**

**AG/AB; VOTE: 3-0**

## **6.0 Closed Executive Session**

6.1 Personnel

## **7.0. Reconvene Open Session: 7:19**

Report from Closed Session:

*Commendation from the Board: for Tammy Dier's dedication and commitment. A letter of recommendation was read. A letter of commendation will be placed in Tammy's personnel file.*

## **8.0 Comments from the Audience**

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## **9.0 Reports and Correspondence**

10.1 Director's Report – The Director discussed the ADA from his report. It is our goal to have the ADA at 530. We anticipate losing a few students at the end of the semester due to mid year graduation.

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Timelines are being compiled addressing each of these components. These go along with the Action Plans discussed at the Annual Organizational Meeting.

10.2 Administrative Team Reports – see attached

Sonoma: Continued enrollment exhibits a higher number of High School students

Special Services: Coordinator has joined a forum at the County.

Program Coordinator: Discussed further the Team building approach which will be addressed at the Staff Inservice in March. Also discussed was the CLEAR Writing training and process. Data is being assimilated and has been ongoing now for the past four years.

10.3 Budget Manager's report – Discussed the CSDC conference he plans to attend to obtain training in budget management.

10.4 Board Member Reports – Board part of our website is up to date with Agendas and Minutes. Board members to email Staff Rep with 2-3 sentence Bio. To be posted to the site with information about our newest member. These to be done by January 1.

## **10.0 Discussion/Action items**

*Some items may require Action from the Board and are noted as such.*

10.1 Approval of November minutes (Action)

AG/CA; VOTE 4-0

10.2 Update of Pathways Charter School Petition Renewal (Discussion)

We hope to have the MOU addressed in January or early February.

Below are issues that will be addressed within the context of an MOU and therefore approval of the Petition should be conditioned on the parties reaching agreement. These include:

1. Indemnification of District as described above(location & fees).
2. Right of District to have a designee sit on the Pathways Board.
3. Maintenance of all public funds within Sonoma County treasury.
4. Maintenance of a specified reserve for economic uncertainties.
5. Indemnification regarding "disenrollment" and "probationary admission" process for students.
6. Dispute resolution system that does not include issues that may lead to revocation.
7. Closure related issues.
8. Location of Pathways Board meetings.
9. Development of policies/regulations related to student accounts

10.3 Policy Approval of Classified Vacation Days Cap (Action)

Review of the Policies and Procedures regarding the Classified Vacation Days. This policy is effective now. AB/CA; VOTE: 3-0 recusing from the vote: AG

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10.4 Discussion of changes to Flexible Spending Plan for Medical and Dependent Care (Discussion):

*Reminders to the staff about this open enrollment period will be sent out next week. Open enrollment ends at the end of this month.*

*Comment from the audience: A desire to see reminders pertaining the HSA for Income Tax purposes.*

10.5 First Interim Budget Report 2009-2010 (Action)

AG/AG; VOTE: 4-0

COMMENT: A desire to receive the financial documents two or three days prior to the Board Meetings.

10.6 Communication Processes Between School and Families (Discussion)

Besides the ebulletin, other ways we communicate with families are bi annual newsletters which are mailed (snail) to the families physical mailing addresses. We have done due diligence of improving communication the best that we can. ISTs can enroll families onto the ebulletin, forwarding ebulletins to families.

10.7 Math Curriculum and STAR Scores (Discussion)

RECOMMENDATION: To give all High School students a Math portion of the STAR Test. It is recommended that the Admin. Team discuss further giving credits for "Study Skills" for any Test Prep activity.

## **11.0 Consent items**

*Consent items are routine, non-controversial agenda items that will be approved or rejected as whole, without extensive discussion or debate.*

12.1 BUDGET TRANSFERS

12.2 NEW VENDOR COURSE INSTRUCTORS (VCIs)

## **12.0 Adjournment: 9:18**

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